
GREENWICH BOROUGH MARINERS

Swimming Club

(Affiliated to K.C.A.S.A. & London Region A.S.A.)

VICE CHAIR PERSON

Role

- Deputise for the Chairman as and when necessary.
- Responsible for the recruitment of volunteers to qualify as ASA Officials and for their organisation at galas.
- Responsible for fostering links with foreign clubs, including responsibility for organising trips abroad and visits from foreign clubs.
- Assist the Chairman with the overall running of the Club.

Skills

- Administration skills desirable
- Good verbal and written skills
- Well organised and efficient
- Sound knowledge of the club

Main Duties

- Deputise for Chair Person in meetings with the committee and outside organisations in his absence
- Ensure that the Club has sufficient ASA-Qualified Officials to provide cover for the Club's own championships and for other galas
- Support Chair Person in any Club Requirements

Commitment

Ongoing weekly responsibility including all club committee meetings