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# GREENWICH BOROUGH MARINERS

## Swimming Club

(Affiliated to K.C.A.S.A. & London Region A.S.A.)

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### SWIM 21 CO-ORDINATOR

#### Role

To co-ordinate the implementation/development of the Swim 21 initiative within the club.

#### Skills

- Well organised and able to delegate
- Administration skills
- Enthusiastic and a good motivator
- Approachable
- Confident and effective communicator

#### Main Duties

- To organise and oversee the audit and action planning stages of the Swim 21 process within the club
- To liaise with the Regional Development Officers, Local Authority Sports Development Officer, Swim 21 Club Committee and Club Members
- To keep the club updated on their progress through the Swim 21 process
- To ensure that Club Members are informed of Swim 21 courses and seminars
- To liaise with the Treasurer and Management Committee with regard to funding the implementation of the Clubs Swim 21 Action Plan
- To follow and promote the ASA Child Protection policy

#### Commitment

Determined by the club i.e. 2 hours per week plus Committee Meetings